**Purpose:** This tool should be used in conjunction with the *High Impact Practices Resource*. It provides guiding questions to help a team plan for implementing key practices that increase the number of students in DCMP courses and improve student success.

**Users:** Administrators, math faculty, advisors

**Instructions:** Select two or three practices from the *High Impact Practices Resource* that you plan to use to improve DCMP implementation, and determine completion dates. For each practice, answer the questions on the following pages. Refer to the graphic in the *Resource* to direct you to practices that will address your institution’s particular challenges.

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| **Practices to Develop or Improve** | **Target Completion Date** |
| 1. |  |
| 2. |  |
| 3. |  |

|  |  |
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| **Practice 1:** | **Target Completion Date:** |
| What will the practice look like at our institution? | |
| Who is responsible? Who else will help make this happen? | |
| What questions need to be answered? | |
| What is needed to make this happen? *(For example, do policies or procedures need to change? Do others need to be informed, trained, or brought on board? Are additional resources or outside assistance needed?)* | |
| What are the next steps (including target dates for each step)? | |
| **Practice 2:** | **Target Completion Date:** |
| What will the practice look like at our institution? | |
| Who is responsible? Who else will help make this happen? | |
| What questions need to be answered? | |
| What is needed to make this happen? *(For example, do policies or procedures need to change? Do others need to be informed, trained, or brought on board? Are additional resources or outside assistance needed?)* | |
| What are the next steps (including target dates for each step)? | |

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| **Practice 3:** | **Target Completion Date:** |
| What will the practice look like at our institution? | |
| Who is responsible? Who else will help make this happen? | |
| What questions need to be answered? | |
| What is needed to make this happen? *(For example, do policies or procedures need to change? Do others need to be informed, trained, or brought on board? Are additional resources or outside assistance needed?)* | |
| What are the next steps (including target dates for each step)? | |